

**COLORADO STATE COUNCIL**

**GUIDELINES FOR**

**BYLAW COMMITTEE**

The Parliamentarian shall chair the Bylaw Committee which shall consist of the Parliamentarian’s Lamplighter Advisor and additional members appointed by the President.

The committee shall:

* Review Bylaw or Standing Rule amendments submitted by the membership by December 15 annually.
* Review items that the Parliamentarian recommends for updating or corrections to the current Bylaws or Standing Rules.
* Assist answering discussion items when the vote is called for at the CSC meetings.

The Parliamentarian will:

* Present an overview of the proposals and/or changes to the Bylaws at the CSC Spring Board meeting.
* Read the proposals and/or changes to the Bylaws at the CSC Convention where they will be voted on by the majority of delegates present.
* Read the Standing Rule amendments at any CSC General Board meeting where they will be voted on by the majority of delegates present.

Keep the President informed of any actions.