**Colorado State Council**

**Special Meeting via Zoom**

**January 24, 2021**

**Opening Comments:** President Vickie Chavers-Bruso called this meeting to order at 1:00 pm. She thanked everyone for sharing their time today. To try to streamline this meeting and respect everyone’s time, several of us worked on this presentation yesterday for three hours. We will have Karen Addison our Parliamentarian, Zeta Nu Chapter #5608, make all the motions and Mary Humphrey, one of my advisors, Beta Alpha Chapter #5416, make all the seconds. This will help Shirley Conway our Recording Secretary take the minutes.

The reason we are having this special meeting is due to the fact that we were not able to have convention in May 2020. When we did have our convention this fall, we were all new to Zoom and did not know of a way to vote. At our Fall Board meeting, it was suggested to call a meeting for this purpose.

**Opening Ritual:** The opening ritual was recited by everyone.

**Roll Call:** President Vickie read the chapters in good standing and asked the voting delegate to respond saying “present.” A list of chapters in good standing was distributed prior to the meeting; in addition, Omega Chi has paid their dues and are also in good standing.

**Attendees on Zoom**: Vickie Chavers-Bruso, Candie Patino, Shirley Telinde, Sandy Alexander, Susie Morris, Chloe McClantoc, Rita Martin, Bonnie Gillmore, Joan Snyder, Georgia DeLong, Joyce Fuller, Mary Humphrey, Marjie Satterfield, Kathy Garrison, Carol Dunn, Nancy Cameron, Yvonne Farrell, Karen Addison, Patty Ehrlick, Mya Jackson, Kathy Ellingson, Pam McGee, Jamie Sauer, and Susan Stevenson

**Rules of Order for the Meeting:** Karen Addison, Parliamentarian, read the “Rules of Order for a Zoom Meeting” (Attachment 1). **Motion:** Karen Addison moved to accept the “Rules of Order for Zoom Meetings”. Motion seconded by Mary Humphrey. Discussion: Kathy Garrison, Epsilon Epsilon Chapter #1896, asked if #4c under voting should state a majority of voting members “in attendance”. Vickie explained these rules are for Zoom meetings and applies to only those in attendance. No further discussion. **Motion carried 100%.**

**Voting during the meeting:** All voting during the meeting was accomplished via Zoom polling with a Yes or No response. Vickie Chavers-Bruso read the polling results to the attendees. The polling result and any discussion comments are annotated by the appropriate Standing Rule and Bylaw.

**Standing Rules:** Standing Rules (Attachment 2) were read, votes cast, all passed.

**Bylaws:** The Bylaws (Attachment 3) were read, votes cast, all but two passed:

* Article V, Nominations and Elections of Officers, Section 6 to delete “No elected officer shall succeed themselves to the same elected office” was defeated.
* Article VII, Section 2, Duties of Officers, regarding officer’s files was defeated. Shirley Telinde, Zeta Rho #1774, suggested bringing the topic up again at Spring Board or State Convention. Nancy Cameron, Kappa Iota #5442, stated it will need to be brought up the next time the Bylaws are reviewed. Leslie Stevens, Kappa Iota #5442, has the hard-copy secretarial records. Vickie Chavers-Bruso asked that Leslie hold onto the records until this issue can be resolved. Kathy Garrison, Epsilon Epsilon #1896, stated we need to ensure those records are kept somewhere with the State Council.

**Outstanding Chapter Award** (Attachment 4)**:** Kathy Garrison presented the Awards Committee recommendations that were sent to the chapter Presidents September 18, 2020, for review:

* Recommendation #1: Delete the Outstanding Chapter of the Year Award.
* Recommendation #2: Retain the Outstanding Chapter of the Year Award, but not report Radiothons and Troupons.

Nine chapters responded that they wanted to keep the Outstanding Chapter Award. Based upon the responses, the Committee proposed:

* Recommendation #3: Retain the Outstanding Chapter of the Year Award, to include all Philanthropic projects. Utilize a point system with a cap on how many points can be earned for each section of the award, thus making it more equitable for all Chapters to participate.

A revised Outstanding Chapter Award Form with the point system was presented. Hope for Heroes will be added under Philanthropic, Chapter Contributions; it was voted to be added to the Appointed Offices during the Bylaw presentation. Also, change Hostess to Host to be gender neutral.

**Motion:** Karen Addison moved to accept the revised Outstanding Chapter Award Form as amended, adding Hope for Heroes. Coming from a committee, no second required.

Discussion: What is included under Special Achievements – Other? An ESA special achievement not covered elsewhere on the form. Change Hostess to Host. **Motion passed 84%.**

Other:

* Pam McGee, Gamma Chi #3668, thanked the Awards Committee for all the hard work they have done.
* Phyllis Minch, Chaplain, asked chapters to provide information for members they have lost this past year.
* Vickie Chavers-Bruso advised everyone the Spring Board meeting will be via Zoom March 20.

All recited the closing ritual. President Vickie Chavers-Bruso adjourned meeting at 3:30 pm.

Respectfully Submitted,

Shirley Conway

Recording Secretary for 2020-2021

Colorado State Council

Epsilon Sigma Alpha

RULES OF ORDER for ZOOM MEETINGS

1. To speak at the meeting, give your ***name, chapter, and city***. Speak slowly and clearly.
2. Motion:
3. Only official voting delegates may make, second, or vote on a motion.
4. Any member in attendance may speak on any subject under discussion.
5. A copy of all Bylaw/Standing Rule motions shall be submitted in writing to the Chair at the close of the meeting.
6. Discussion:
7. Discussion of any one item shall be limited to ten (10) minutes.
8. Each speaker shall be limited to two (2) minutes.
9. No member shall speak more than twice to the same question; the second being in the nature of a rebuttal or new information on the motion. No member shall speak a second time until all those wishing to speak have had an opportunity to do so.
10. Voting:
11. The voting delegate for each Chapter or Council will use the designated polling method.
12. The Chair will announce the polling results.
13. Excluding matters requiring a 2/3 vote, the quorum for voting on other items of business shall be by a majority of voting members.
14. These meeting rules shall be adopted, suspended, or rescinded by a majority vote of the voting delegates.
15. Robert’s Rules of Order, newly Revised and the Colorado State Council Constitution and Bylaws and Standing Rules shall be the authority at this meeting.

Karen Addison

2020-2021 Parliamentarian

**2020 Proposed Standing Rules Changes**

**Standing Rule 2.** **Motion carried: 100%.**

Presently Reads:

The State Philanthropic Project shall be St. Jude’s Children’s Research Hospital and Easter Seals.

Proposed to Read:

The State Philanthropic Project shall be the St. Jude Dream Homes.

Reason for Change:

After review of the recommended changes by the 2019 Awards Committee, the Lamplighters determined the state philanthropic project shall be the St. Jude Dream Homes.

Discussion:

Change to read: The state philanthropic projects shall be **St. Jude Dream Homes, St. Jude Radiothons,** and Easterseals.

Reason: The 2020 Awards Committee revisited the state philanthropic projects and updated the State Philanthropic Form posted on the Colorado website.

*Call for discussion: Leslie Stevens, Kappa Iota # 5442, asked for clarification if Easterseals is a State Project.*

**Standing Rule 7. (New) Motion carried: 100%.**

**B. President-Elect: 1.**

Presently Reads:

Travel expense and registration to the State President’s Leadership Conference sponsored by ESA Headquarters.

Proposed to Read:

Travel expense **(actual cost of gas)** and registration to **attend the National Leadership Conference** sponsored by ESA Headquarters.

Reason for Change:

Housekeeping to update the name of the conference.

**B. President-Elect: 2. Motion carried: 100%.**

Presently Reads:

The incoming President may design and sell charms depicting **her** theme with any proceeds going to the State Treasury. The President-Elect may submit a bill to the State Treasurer not to exceed $500.00 (Five Hundred Dollars) for the purchase of the President’s charms. Such an advance will be made only if there are sufficient funds in the treasury and upon receipt of appropriate documentation (i.e., an estimate of the cost or proof of payment.) Any advance over $500.00 (Five Hundred Dollars) will require approval of the Executive Board. The advance will be paid upon the sale of the charms. If the sale proceeds are insufficient, the difference is the President’s responsibility.

Proposed to Read:

The incoming President may design and sell charms depicting **their** theme with any proceeds going to the State Treasury. The President-Elect may submit a bill to the State Treasurer not to exceed $500.00 (Five Hundred Dollars) for the purchase of the President’s charms. Such an advance will be made only if there are sufficient funds in the treasury and upon receipt of appropriate documentation (i.e., an estimate of the cost or proof of payment.) Any advance over $500.00 (Five Hundred Dollars) will require approval of the Executive Board. The advance will be paid upon the sale of the charms. If the sale proceeds are insufficient, the difference is the President’s responsibility.

Reason for Change:

Housekeeping to comply with IC verbiage.

**C. Vice President (New - Add) Motion carried: 96%**

Proposed to Read:

Travel expense (actual cost of gas) and registration, if funds are available, to attend the National Leadership Conference sponsored by ESA Headquarters.

Reason:

The Leadership Conference is held annually in Denver. It’s a weekend where members receive valuable resources, information, and training. Currently, the President-Elect has three months after Leadership to prepare for their year. It would be beneficial to send two people; the information they receive can then be shared at the Sunday morning Leadership workshop at State Convention.

**2020 Proposed By-Law Changes**

The following proposed Bylaw changes were voted “seriatim”. **Motions carried: 100%.**

Reason for the Changes: These are housekeeping items to change the gender references to neutral.

**Article IV. Officers**

**Section 4**

Presently Reads:

All appointed officers shall be in good standing with **her** chapter, the chapter shall be in good standing with the Colorado State Council.

Proposed to Read:

All appointed officers shall be in good standing with **their** chapter, the chapter shall be in good standing with the Colorado State Council.

**Article V. Nominations and Elections of Officers**

**Section 1**

Presently Reads:

Candidates for the offices of the Executive Board must submit the Colorado State Council Nomination Form to the President-Elect by February 15, prior to the Colorado State Convention. To be eligible for election to a State Council office, a nominee must be a present or past President of an ESA Chapter or Council and be sponsored by **her** Chapter, which must be in good standing with the State Council. The Vice President shall have served at least two (2) years on the Colorado State Executive Board as an Elected Officer.

Proposed to Read:

Candidates for the offices of the Executive Board must submit the Colorado State Council Nomination Form to the President-Elect by February 15, prior to the Colorado State Convention. To be eligible for election to a State Council office, a nominee must be a present or past President of an ESA Chapter or Council and be sponsored by **their** Chapter, which must be in good standing with the State Council. The Vice President shall have served at least two (2) years on the Colorado State Executive Board as an Elected Officer.

**Section 2**

Presently Reads:

Each nominee will be required to state a first and second choice of office desired. In the event the slate is over balanced, the Nominating Committee Chairman will have the power to advise the nominee that **her** name has been placed in the second position.

Proposed to Read:

Each nominee will be required to state a first and second choice of office desired. In the event the slate is over balanced, the Nominating Committee Chairman will have the power to advise the nominee that **their** name has been placed in the second position.

**Section 3**

Presently Reads:

No member shall be nominated from the floor unless **she** meets all qualification requirements, is present at the State Convention, and is sponsored by **her** Chapter. If nominations are to be made from the floor, the President-Elect must be notified two weeks in advance of State Convention. All members nominated from the floor will be recognized at the Friday Night Mixer along with all other candidates.

Proposed to Read:

No member shall be nominated from the floor unless **they meet** all qualification requirements, is present at the State Convention, and is sponsored by **their** Chapter. If nominations are to be made from the floor, the President-Elect must be notified two weeks in advance of State Convention. All members nominated from the floor will be recognized at the Friday Night Mixer along with all other candidates.

**Article VII. Duties of Officers (Elected and Appointed)**

**Section 4.**

Presently Reads:

The President shall be the presiding officer of the organization. The Gavel and President’s files shall be presented to the new State Council President at State Convention. **She** is responsible for these items until the following State Convention.

Proposed to Read:

The President shall be the presiding officer of the organization. The Gavel and President’s files shall be presented to the new State Council President at State Convention. **They are** responsible for these items until the following State Convention.

**Section 5.**

Presently Reads:

The duties of the President-Elect shall be:

A. Act as an assistant to the President. In the absence of the President, **she** shall act as the presiding officer.

B. **She** shall serve on the Membership Team.

C. **She** shall be chairman of the Nominating Committee and shall verify with the Web Team that the appropriate nomination form is posted on the ESA Colorado website. Completed nomination forms must be postmarked no later than February 15 and returned to the President-Elect in order for the nominees’ names to appear on the ballot. At the State Convention Second General Assembly, **she** shall report the official results of the Elections of Officers.

D. **She** shall serve as chairman of the Guideline Committee and keep a record of all updates to the Guidelines.

Proposed to Read:

The duties of the President-Elect shall be:

A. Act as an assistant to the President. In the absence of the President, **the President-Elect** shall act as the presiding officer.

B. **S**erve on the Membership Team.

C. **Serve as** chairman of the Nominating Committee and shall verify with the Web Team that the appropriate nomination form is posted on the ESA Colorado website. Completed nomination forms must be postmarked no later than February 15 and returned to the President-Elect in order for the nominees’ names to appear on the ballot. At the State Convention Second General Assembly, **the President-Elect** shall report the official results of the Elections of Officers.

D. **S**erve as chairman of the Guideline Committee and **maintain** a record of all updates to the Guidelines.

**Section 10.**

Presently Reads:

The Parliamentarian shall prepare an updated new copy of the Colorado State Council Constitution and Bylaws, incorporating all changes made in the past year, and send copies to the new State President, President-Elect, Parliamentarian, and Web Team by June 15th or thirty (30) days after the close of the Colorado State Convention. **She** shall also serve on the Guideline Committee.

Proposed to Read:

The Parliamentarian shall prepare an updated new copy of the Colorado State Council Constitution and Bylaws, incorporating all changes made in the past year, and send copies to the new State President, President-Elect, Parliamentarian, and Web Team by June 15th or thirty (30) days after the close of the Colorado State Convention. **The Parliamentarian** shall also serve on the Guideline Committee.

**Section 15.**

Presently Reads:

The Philanthropic Chairman shall chair the Philanthropic Team that will include the Easterseals Coordinator, ESA for St. Jude Coordinator. **She** shall also receive the “Year-End Philanthropic Report” from chapters, present appropriate awards at the State Conventions, and prepare the International Council Philanthropic Report.

Proposed to Read:

The Philanthropic Chairman shall chair the Philanthropic Team that will include the Easterseals Coordinator **and** ESA for St. Jude Coordinator. **They** shall also receive the “Year-End Philanthropic Report” from chapters, present appropriate awards at the State Convention, and prepare the International Council Philanthropic Report.

**Section 16.**

Presently Reads:

The Web Master shall update and maintain the Colorado State website and be the focal point for such. **She** shall chair the Web Team with two (2) web assistants. The website will continue to be a source of information, encouragement, and recognition for existing and future members.

Proposed to Read:

The Web Master shall update and maintain the Colorado State website and be the focal point for such. **They** shall chair the Web Team with two (2) web assistants. The website will continue to be a source of information, encouragement, and recognition for existing and future members.

**Section 17.**

Presently Reads:

The Educational Workshop Director shall prepare the Educational Report Form using IC form and guidelines, collect forms from chapters and present Educational Awards. **She** shall consult with President to plan workshops and seminars for State meetings.

Proposed to Read:

The Educational Workshop Director shall prepare the Educational Report Form using IC form and guidelines, collect forms from chapters and present Educational Awards. **They** shall consult with President to plan workshops and seminars for State meetings.

**Section 18.**

Presently Reads:

The ESA Foundation Counselor shall be an active member of ESA Foundation. **She** shall keep CSC members informed, encourage memberships, and complete Credentials for voting at IC Convention. The Counselor, or **her** selected substitute, shall hold a CSC caucus with the Colorado delegation at the designated time at the IC Convention. **She** shall encourage participation in the ESA Foundation Scholarship Program and the Youth Award.

Proposed to Read:

The ESA Foundation Counselor shall be an active member of ESA Foundation. **They** shall keep CSC members informed, encourage memberships, and complete Credentials for voting at IC Convention. The Counselor, or **their** selected substitute, shall hold a CSC caucus with the Colorado delegation at the designated time at the IC Convention. **They** shall encourage participation in the ESA Foundation Scholarship Program and the Youth Award.

**Section 19.**

Presently Reads:

The ESA for St. Jude Coordinator shall be a member of the Philanthropic Team. **She** shall work to promote St. Jude Children’s Research Hospital.

Proposed to Read:

The ESA for St. Jude Coordinator shall be a member of the Philanthropic Team. **They** shall work to promote St. Jude Children’s Research Hospital.

**Section 20.**

Presently Reads:

The Easterseals Coordinator shall be a member of the Philanthropic Team. **She** shall work with the Colorado Easterseals Organization for information on State fundraisers and their need of volunteers.

Proposed to Read:

The Easterseals Coordinator shall be a member of the Philanthropic Team. **They** shall work with the Colorado Easterseals Organization for information on State fundraisers and their need of volunteers.

**Article X. Committees**

**Section 4.**

Presently Reads:

All appointed committee chairman and committee members shall be in good standing with **her** chapter and the chapter shall be in good standing with the Colorado State Council.

Proposed to Read:

All appointed committee chairman and committee members shall be in good standing with **their** chapter and the chapter shall be in good standing with the Colorado State Council.

**Article XI. Meetings**

**Section 4.**

Presently Reads:

The President of the State Council may call regular or special meeting of the officers, when **she** deems it necessary, to carry on such work beneficial to the State and International organizations.

Proposed to Read:

The President of the State Council may call regular or special meeting of the officers, when **they** deem it necessary, to carry on such work beneficial to the State and International organizations.

**Article XII. Voting**

**Section 3.**

Presently Reads:

Each Chapter/District Council shall have one (1) voting delegate and **she** shall be designated by **her** Chapter/District Council. Voting delegates shall cast the election ballot for officers and vote in behalf of **her** Chapter/District Council on all items of business requiring a vote.

Proposed to Read:

Each Chapter/District Council shall have one (1) voting delegate **who** shall be designated by **their** Chapter/District Council. Voting delegates shall cast the election ballot for officers and vote in behalf of **their** Chapter/District Council on all items of business requiring a vote.

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Discussion was received in writing for the following proposed Bylaw Changes:

**Article II. Object**

**Section 4**

Presently Reads:

To do all things necessary to fulfill the purpose in the International **Sorority** of Epsilon Sigma Alpha.

Proposed to Read:

To do all things necessary to fulfill the purpose in the International **Organization** of Epsilon Sigma Alpha.

Reason for Change:

Housekeeping to comply with IC verbiage.

Discussion: **Motion carried: 100%.**

Reword Proposed to Read: To do all things necessary to fulfill the purpose of **ESA International**.

Reason: Sorority is an obsolete term.

*Call for discussion: Kathy Garrison, Epsilon Epsilon 1896, objects to the fact that sorority is an obsolete term. There are sororities all over the country.*

**Article V. Nominations and Elections of Officers**

**Section 6**

Presently Reads:

No elected officer shall succeed **herself** to the same elected office.

Proposed to Read: **Motion carried: 100%.**

No elected officer shall succeed **themselves** to the same elected office.

Reason for Change:

Housekeeping to comply with IC verbiage.

Discussion: Delete section, no longer applicable. **Defeated**

*Call for discussion: Bonnie Gillmore, Gamma Chi #3668, asked for explanation. Kathy Garrison, Epsilon Epsilon #1896, sees no reason to delete if someone wanted to succeed themselves. Leslie Stevens, Kappa Iota #5442, doesn’t believe it should be deleted at this time. Nancy Carry Chi Kappa #5129, thinks need to pass gender neutral and forget deleting. Georgia DeLong, Kappa Iota #5442, can response be to gender change, that won’t be deleted. Leslie Stevens, Kappa Iota #5442, need to amend and vote on. Karen Addison moved to vote on gender neutral only. Mary Humphrey seconded.*

**Article VI. Vacancies**

**Section 1.**

Presently Reads:

In the event of a vacancy in a State Council office, other than the President-Elect, the President shall have the authority to appoint a successor, subject to the approval of the Executive Board, with the recommendation that such successor shall be from the same geographical area as **her** predecessor.

Proposed to Read:

In the event of a vacancy in a State Council office, other than the President-Elect, the President shall have the authority to appoint a successor, subject to the approval of the Executive Board, with the recommendation that such successor shall be from the same geographical area as **their** predecessor.

Reason for Change:

Housekeeping to comply with IC verbiage.

Discussion: **Motion carried: 100%.**

Reword to Read: In the event of a vacancy in a State Council office, other than the President-Elect, the President shall have the authority to appoint a successor, subject to the approval of the Executive Board.

Reason: The successor is not required to be from the same geographical area.

**Article VII. Duties of Officers (Elected and Appointed)**

**Section 2.**

Presently Reads:

Each State Council officer shall be required to keep an officer’s file and a list of duties covering the work of **her** term of office. These files shall be delivered to **her** successor at the annual State Convention. Files over five (5) years of age shall be returned to the originator. The only exceptions to the rule shall be the records of the Treasurer, which shall be kept for seven (7) years and the minutes of the Recording Secretary which shall be kept indefinitely.

Proposed to Read: **Motion carried: 100%.**

Each State Council officer shall be required to keep an officer’s file and a list of duties covering the work of **their** term of office. These files shall be delivered to **their** successor at the annual State Convention. Files over five (5) years of age shall be returned to the originator. The only exceptions to the rule shall be the records of the Treasurer, which shall be kept for seven (7) years and the minutes of the Recording Secretary which shall be kept indefinitely.

Reason for Change:

Housekeeping to comply with IC verbiage.

Discussion: **Motion defeated: 57%; do not have 2/3 vote.**

Change to Read: Each State Council officer shall be required to keep an officer’s file and a list of duties covering the work of **their** term of office. These files shall be delivered to **their** successor at the annual State Convention. Files over five (5) years of age shall be **destroyed**. The only exceptions to the rule shall be the records of the Treasurer, which shall be kept for seven (7) years and the minutes of the Recording Secretary which shall be kept indefinitely**, as they are historical records**.

Reason:

Destroy files over five (5) years of age rather than returning to the originator. Clarify that the Recording Secretary’s records and historical.

*Call for discussion:*

* *Leslie Stevens, Kappa Iota #5442, decided 5 years ago that we would not keep the minutes indefinitely, but keep them for 5 years, put the minutes and historical records on a thumb drive to give to the President, Lamplighter President, and Recording Secretary to be updated annually. This way we don’t have 3 totes full of records to pass on annually.*
* *Kathy Garrison, Epsilon Epsilon #1896, I remember when that happened; it was a big mistake. There should be paper records kept. You can put anything you want on a computer, on a memory stick, whatever you want to do. They can become corrupted, they can disappear. When I was Recording Secretary, we had all our past minutes in paper form; it’s always good for backup. We should never ever destroy paper records; that is the history of this council. You need paper backup; anything can happen.*
* *Karen Addison moved to accept the gender-neutral wording only as proposed. Mary Humphrey seconded the motion.*

**Article X. Committees**

**Section 8.**

Presently Reads:

An Audit Committee shall consist of no less than **three (3)** members with the Retiring Treasurer’s Lamplighter Advisor serving as Chairman, the incoming Treasurer, and the Incoming Treasurer’s Lamplighter Advisor. Duties shall include auditing the State Treasurer’s books to include the Golden Lamp’s general account books.

Proposed to Read:

An Audit Committee shall consist of no less than **four (4)** members with the Retiring Treasurer’s Lamplighter Advisor serving as Chairman, **the Retiring Treasurer**, the Incoming Treasurer, and the Incoming Treasurer’s Lamplighter Advisor. Duties shall include auditing the State Treasurer’s books to include the Golden Lamp’s general account books.

Reason for Change:

Putting the Retiring Treasurer back in the Audit Committee and having no less than four (4) members on the Audit Committee. The Retiring Treasurer needs to be at the audit to answer questions that the Audit Committee has.

Discussion: **Motion carried: 100%.**

Change to Read: An Audit Committee shall consist of no less than **three (3)** members with the Retiring Treasurer’s Lamplighter Advisor serving as Chairman, the incoming Treasurer, and the Incoming Treasurer’s Lamplighter Advisor. The retiring Treasurer should be present to answer questions during the audit.

Reason: The Retiring Treasurer should be available during the audit to answer questions; it’s a conflict of interest for them to audit their own books. Remove the Golden Lamp books as the committee does not audit their books.

*Call for discussion: Bonnie Gillmore, Gamma Chi #3668, agrees the retiring Treasurer should be at the meeting, but not be a voting member. Not a good business practice. Vickie reread the suggested change that states the retiring Treasurer is only present to answer questions.*

**Article XIII. International Delegate**

**Section 2.**

Presently Reads:

The said delegate shall be the newly elected State Council President, unless **she** cannot attend, in which case another State Council officer shall be appointed.

Proposed to Read:

The said delegate shall be the newly elected State Council President, unless **they** cannot attend, in which case another State Council officer shall be appointed.

Reason for Change:

Housekeeping to comply with IC verbiage.

Discussion: Change State Council officer to **State Council representative**, as another officer may not be able to attend. **Motion carried: 100%.**

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The following proposed Bylaws changes were submitted by the Awards Review Committee that met in August 2019: (Note: Coming from a Committee, the motion does not require a second.)

**Article VII. Duties of Officers (Elected and Appointed)**

**Section 12.**

Presently Reads:

The Senior Past President shall be assigned the duties of:

A. Awards Chairman, which shall include:

1. To select judges to be used for Colorado’s Outstanding Woman, Pioneer Woman, Outstanding Chapters (chapters with less than 10 members and chapters with 10 plus members), Outstanding Pledge and Distinguished Athenian. **She** shall obtain their consent early in the year and keep them informed as to any rule changes that may develop.

a. Outstanding Woman and Pioneer Woman judges will consist of two (2) from outside Colorado and one (1) in the area of the Awards Chairman.

b. Outstanding Chapter, Outstanding Pledge and Distinguished Athenian nominations will be judged by three (3) CSC Past Presidents.

2. **She** shall be responsible for the following at the State Convention:

a. Friday Mixer Award presentation shall be: Easterseals, Membership, Golden Lamp, **Star Reporter Publicity Award**, ESA Foundation and Education (excluding Distinguished Athenian Award).

b. Award Luncheon presentations: Philanthropic, ELAN, ESA for St. Jude, Disaster Fund.

c. Saturday evening presentations: Outstanding Chapters, Outstanding Pledge, Pioneer Woman, Distinguished Athenian Award, Service Pins 15 years and over, 5th Degree Pallas Athene and over, 50 years and over for Chapters and Councils, and Woman of the Year.

d. Sunday morning presentation: Travel Trophy Award.

3. Verifying with the Web Team that all appropriate forms are posted on the ESA Colorado website.

Proposed to Read: **Motion carried: 100%.**

The Senior Past President shall be assigned the duties of:

A. Awards Chairman, which shall include:

1. To select judges to be used for Colorado’s Outstanding Woman, Pioneer Woman, Outstanding Chapters (chapters with less than 10 members and chapters with 10 plus members), Outstanding Pledge and Distinguished Athenian. **The Senior Past President** shall obtain their consent early in the year and keep them informed as to any rule changes that may develop.

a. Outstanding Woman and Pioneer Woman judges will consist of two (2) from outside Colorado and one (1) in the area of the Awards Chairman.

b. Outstanding Chapter, Outstanding Pledge and Distinguished Athenian nominations will be judged by three (3) CSC Past Presidents.

2. **Awards Chairman** shall be responsible for the following at the State Convention:

a. Friday Mixer Award presentation shall be: Easterseals, Membership, Golden Lamp, ESA Foundation and Education (excluding Distinguished Athenian Award).

b. Award Luncheon presentations: Philanthropic, ELAN, ESA for St. Jude, Disaster Fund.

c. Saturday evening presentations: Outstanding Chapters, Outstanding Pledge, Pioneer Woman, Distinguished Athenian Award, Service Pins 15 years and over, 5th Degree Pallas Athene and over, 50 years and over for Chapters and Councils, and Woman of the Year.

d. Sunday morning presentation: Travel Trophy Award.

3. Verifying with the Web Team that all appropriate forms are posted on the ESA Colorado website.

Reason for Change:

Housekeeping to comply with IC verbiage, as well as deleting the Star Reporter Publicity Award in 2a. as the award was deleted.

**Article IV. Officers**

**Section 3.**

Presently Reads:

The appointed offices shall be: Chaplain, Educational/Workshop Director, Golden Lamp, Philanthropic Chairman, Easterseals Coordinator, ESA for St. Jude Coordinator, Scrapbook Chairman, ESA Foundation Counselor, and Web Master. They shall serve on the General Board of the State Council and perform such duties as are outlined in the officer guidelines and ARTICLE VII of these By-Laws.

Proposed to Read: **Motion carried: 100%.**

The appointed offices shall be: Chaplain, Educational/Workshop Director, Golden Lamp, Philanthropic Chairman, Easterseals Coordinator, ESA for St. Jude Coordinator, **Hope for Heroes Chair**, Scrapbook Chairman, ESA Foundation Counselor, and Web Master. They shall serve on the General Board of the State Council and perform such duties as are outlined in the officer guidelines and ARTICLE VII of these By-Laws.

Reason for Change:

Add Hope for Heroes Chair.

**Article VII. Duties of Officers (Elected and Appointed)**

**Section 8C. Corresponding Secretary**

Presently Reads:

C. Responsible for encouraging and promoting ESA.

1. A program shall be developed for chapter use in their area to increase awareness of ESA. The program shall include a proclamation to designate Colorado ESA Day by the State of Colorado.

2. The “Star Reporter” Award will be presented to chapters reporting outstanding media coverage.

Proposed to Read: Delete. **Motion carried: 92%.**

Reason for Change:

It has become increasingly difficult to request/receive a proclamation from the Governor’s Office. The Star Reporter Award was deleted; the Publicity Award has served its purpose.

**Article X. Committees**

**Section 9.**

Presently Reads:

The Minutes Review Committee shall receive a copy of the minutes of the Fall and Spring Council Meetings and State Convention fifteen (15) days following said meeting. The Committee shall consist of the Lamplighter President as Chairman, President, and President-Elect. Duties shall include reviewing the minutes and noting any needed corrections which will be provided to the chairman for consideration and submitted to the Recording Secretary.

Proposed to Read: **Motion carried: 95%.**

The Minutes Review Committee shall receive a copy of the minutes of the Fall and Spring Council Meetings and State Convention fifteen (15) days following said meeting. The Committee shall consist of the Lamplighter President as Chairman, President, and President-Elect. **Minutes should also be sent to the Lamplighter Advisor for the Recording Secretary.** Duties shall include reviewing the minutes and noting any needed corrections which will be provided to the chairman for consideration and submitted to the Recording Secretary.

Reason for Change:

Add the Recording Secretary Lamplighter’s Advisor to review the minutes.

**Outstanding Chapter Award**

The following recommendations were presented by Kathy Garrison, Sr. Past President/Awards Chairman 2019-2020, from the Awards Committee:

**Recommendation #1:**

Delete the Outstanding Chapter of the Year Award:

* In its place schedule time at convention for any chapter of the state to make a report of their year. Share their projects and explain what was successful and what wasn't.
* Create awards for Radiothon Monies per Member, Hours per Member, and Miles per Member.
* These would be added to St. Jude awards on the philanthropic Report form.
* Create awards for Hope for Heroes Troupons for Donated Goods per Member, Hours per Member, and Miles per member.
* These would be specified on the Philanthropic Report under Hope for Heroes Troupons.

**Recommendation #2:**

Retain the Outstanding Chapter of the Year Award, but do not include any credit for Radiothons and Troupons.

* This would allow more chapters to stand for Outstanding Chapter of the Year Award with their own projects that they create and execute.
* Radiothons and Troupons would now have their own award categories so that those efforts by those chapters that participate would still be recognized.

**Recommendation #3:** Developed after survey results were received from nine chapters wanting to keep the Chapter of the Year Award.

* Retain the Outstanding Chapter of the Year Award to include all Philanthropic projects. Utilize a point system with a cap on how many points can be earned for each section of the award; this makes it more equitable for all Chapters to participate.
* Utilizing points per member rather than points on total chapter contributions, making it more equitable for all chapters. This brings the award in line with the other awards that are based upon “per member.”
* Give one award and delete the two awards, chapters with less than 10 members and chapters with 10 plus members.