**70th ESA Colorado State Convention Minutes**

**May 20, 21, 22, 2016**

**Lakewood Colorado**

**Hostess Chapter: Zeta Rho #1774 - Aurora**

**Friday, May 20, 2016 International Convention Meeting - 10:30am - 11:30am**

All Colorado members that are signed up to assist with the 2016 International Convention in Loveland, Colorado in July, 2016 were asked to attend this meeting to go over plans and answer any questions.

**Executive Board Luncheon - 12:00pm - 2:30pm (Invitation only)**

Board Officers and invited guests were asked to look over the agenda for the weekend and point out any corrections needed.

Jr. Past President/Disaster Fund Chair, Rita Martin needs time for her President & Delegates Workshop. President Vickie Martinez and Corresponding Sec. Shirley Telinde gave her a half an hour (7:30am) right before the 1st General Assembly with strict instructions for the workshop to be finished by 8:00am, so the delegates can be properly seated **before** the 1st General Assembly began.

Recording Secretary, Leslie Stevens, opened discussions on what to do with all the paper minutes we are passing from Officer to Officer every year and whether it was really necessary to continue the practice. Mary Humphrey, Beta Alpha, #5416, Aurora scanned ALL the old minutes onto a thumb drive. Leslie checked to be sure they were on the thumb drive and reported that only 2014 - 2015 minutes were not on there. She has both past Recording Secretary, Anita Miller and the Web Master, Candi Patino, emailing those minutes to her and she will ensure they get on the thumb drive.

Leslie also researched a protective “pouch” for thumb drives and found one, that is zippered with a grommet for a lanyard. The minimum order is 5 and the cost would be $9.95+ shipping and tax. Leslie would use the office working fund to purchase these and to purchase 2 more thumb drives. The State President, the Lamplighter President and the State Recording Secretary should all have a thumb drive with All minutes on them. It was agreed by the entire Board to proceed with these purchases.

Discussion was held regarding how far back we should keep “paper” copies of the minutes. Executive Director, Charlotte Carloni, suggested using the same rule as Tax Facts and holding onto 7 years of minutes. The entire Board agreed to this practice, with each year’s Rec. Sec. throwing out one year’s Minutes, after inserting her year’s minutes and downloading them onto the thumb drive, before passing on her books to the next year’s Rec. Sec., and emailing her year’s minutes to the President and Lamplighter President for them to download to their thumb drive, before passing on the books. It was also requested that ALL motions passed be kept on the thumb drives, as well as in written form, for easy access.

Reading the Bylaws, under Officer’s duties, it states that the Recording Secretary will hold on to ALL minutes, indefinitely. Leslie suggested we would need to have a vote to change this Bylaw. Since it was not presented two (2) times before the December deadline, we might not be able to make this change until next year. However, we can purchase the thumb drives and get the pouches, in preparation for this change. It was agreed by the entire Board, to do so. Leslie will purchase the items when she receives her working fund.

There being no further business to discuss, meeting was adjourned at 2:15pm and lunch was served.

**May 20, 2016 - 6:00pm- 10:00pm - FRIDAY NIGHT MIXER**

A warm welcome from Convention Co hosts, Jody Karr and Shirley Telinde, Zeta Rho, #1774 opened the evening. They introduced Karen Davis, Events Coordinator from the Holiday Inn who also welcomed us with a special note as to our long association with the Hotel and how much they have always enjoyed our group! We’re their favorites!

Marlene Hewitt and Lorie Moore, Zeta Rho# 1774, Aurora introduced our State President, Vickie Martinez.

President, Vickie declared the **70th Annual Convention of the ESA Colorado State Council** opened at 6:15pm. She introduced her Board and welcomed everyone warmly.

Chaplin, Rebekah Martinez, gave us our Invocation and dinner was served.

**Awards Presentation: Joan Snyder, Sr. Past President/Awards Chairman.**

Joan presented the following Officer awards: (**Winners of each award are included with these minutes**)

**Easter Seals - Mary Guida, Easter Seals Coordinator**

**Guest Speaker, Taylor Power** who is a double amputee from the Rocky Mountain Village in Empire, CO gave a short video presentation on the camp in Empire and other camps around the nation, showing how much the camps do for their clients and how much our continued help is needed and soo appreciated. She was startled by the amount of goods donated in the Mountain of Towels when she entered the room! She thanked us warmly and then assisted Mary with the awards presentation.

**ESA Foundation - Kelli DeCoronado, ESA Foundation Counselor**

**Membership - State Vice President, Kathy Garrison**

**Publicity - Judy Barker, Chairman (presented by Pat Bernhardt, as Judy was unable to attend this weekend)**

**Golden Lamp - Laura Wilson and Marlene Hewitt, Editors**

**Educational - Rose Sinnamond, Educational Director**

**Presentation of 2016 - 2017 Candidates, President Elect, Kathy Ellingson**

President Elect, Kathy presented the Candidates as follows:

For the Office of:

**Parliamentarian**, Chris Dostal, Sigma Rho #5014, Loveland.

**Recording Secretary**, Kelly DeCoranado, Kappa Zeta, #5571, Colo. Sprgs.

**Corresponding Secretary**, Phyllis Minch, Gamma Chi, #3668, Loveland.

**Treasurer**, Loydette Knight, Zeta Rho, #1774, Aurora.

**Vice President**, Leslie Stevens, Kappa Iota #5442, Golden.

**President** **Elect**, Kathy Garrison, Epsilon Epsilon #1896, Denver.

2015 ~ 2016 President, Vickie Martinez introduced;

**President**, Kathy Ellingson, Gamma Chi, # 3668, Loveland.

President Elect, Kathy then had the Candidates tell everyone about a “rival” for their position, who they were concerned with. For example: Susie Sunflower, who always has a bright disposition, or Bertha Bustly, who has a large sized bra! While the Candidates were relaying their concerns, their “supporter(s) were “behind” them helping put on their best faces. (Hair and makeup, without looking the Candidate from the front) and Executive Director, Charlotte Carloni, gave them useful tips to use against their “rivals”. It proved a fun skit for everyone, with some wild hair and makeup!

President Vickie, then presented a report on the Dream Homes, along with Mary Humphrey, Beta Alpha #5416, Aurora and Alice Robinson, Zeta Tau #2064 Colorado Springs, Co - Chairs.

President Vickie again emphasized we need more help with the Dream Homes, and she has a sign up sheet for anyone interested in helping. The times and dates that help is needed are on the sign up sheet. This is a State Project, and as such, we should have volunteers from across the State. We have one (1) new Games Manager for the Colorado Springs Home

The drawing for the Colorado Springs home is on June 10, 2016.

Mary Humphrey reported that, again this year, they will have a drawing for a new car, donated by Landmark Lincoln

The drawing date and house location for the Denver Dream Home have changed. It will be in Southlands in Aurora. Toll Gate Crossing is the name of the subdivision. This will be the first Ranch style house and in the Cherry Creek School District. Tickets go on sale, June 15th, Sneak peek July 21st , and open houses start Sat. July 23, and run through August 28th. Saturdays the open houses start at 9 am and go till 5 pm and Sundays 12 pm to 5 pm.

Sept. 1 is the drawing date. All the information on the Denver Dream Home will be sent out through emails and will also be posted to the Colorado Web site.

**Vice President - Kathy Garrison**

Reported that the 2017 State Convention will be hosted by the Lamplighters at the Presbyterian Camp in Lyons Park, Colorado. As of this date, she has received no other bids. Encouraged chapters to think about hosting a State Convention. She then introduced, our 2017 hostesses, the Colorado Lamplighters who entered the room wearing full out Western wear (including some pistols), riding on their stick ponies and hootin’ and a hollerin. The dates of the 2017 State Convention will be May 19, 20 & 21, 2017 at the Camp in Lyons, CO. Registration will be $140.00 and rooms will be $ all room reservations need to go through Bonnie Gilmore. The theme for the Convention is “ESA - Best of the West” and she encouraged everyone to wear their best western outfits, on Friday night for the mixer.

**Book Club - Pam McGee, Chair**

Pam has not received any new emails with suggestions on summer reading. Wants more participation and lots more suggestions to pass to others in the club.

**Registration Winner: Convention Co Chairs, Jody Karr and Shirley Telinde** had guest Executive Director, Charlotte Carloni draw the winning ticket. The winner was Carolyn Rush from Theta Eta.

**Announcements:** President Vickie called for any announcements. Jr. Vice President, Rita Martin announced that the President & Delegate’s Workshop would be held at 7:00am on Saturday morning in the same room as tonight’s events. Need to be on time and ready with any questions.

Mary Humphrey, Beta Alpha #5416, 2016 International Convention Co Chair, announced there would be a quick meeting for anyone attending the 2016 I.C. Convention, immediately after the Friday Night Mixer. Anyone who plans on attending the convention, at anytime and in any capacity should attend.

President, Vickie adjourned the meeting until 8:00am, Saturday May 21, 2016.

**First General Assembly**

**Saturday, May 21, 2016**

President Vickie Martinez, called the First General Assembly to order at 8:00am, then turned the proceedings over to Joyce Fuller, Lamplighter President, to present the Flag Ceremony.

President Vickie asked all to join in the Pledge of Allegiance. The Opening Ritual was then cited by all in attendance.

President Vickie stated that this is a business meeting, and as such, everyone should be respectful of whoever has the floor. She asked that all cell phones and electronic devises be turned off and to please keep talking outside of business at hand to a minimum.

Chaplin, Rebekah Martinez was asked to give us a Thought for the Day.

President Vickie, then introduced her Board, Sandy Alexander, our I.C. In Service rep and ESA’s Executive Director, Charlotte Carloni. President Vickie thanked all her officer’s for their service this year.

President Vickie then turned the meeting over to our I.C. Rep, Sandy Alexander for our Leadership Workshop.

I.C. 2nd Vice President, Sandy Alexander said she was honored to be with us. She also thanked Charlotte Carloni, ESA Executive Director for being with us. On behalf of the I.C. Council, Sandy is proud to be our representative. Sandy asked for all 1st year members, 5 year members and 50 year members stand and be recognized.

Sandy stated our I.C. President’s theme “Hope Abounds in ESA”. She feels this idea is very abundant in our Colorado delegation. Sandy acknowledged Mary Humphrey, I.C. Convention Co - Chair, for all her hard, spectacular work on helping put together the 2016 International Convention, in Loveland, CO..

Sandy also acknowledged Kay McLaughlin, past State President, and first Colorado, I.C. President, 1962 1963. Her theme was “Climb Every Mountain”. Sandy feels it is so appropriate that Colorado’s event at the I.C. Convention, the Saturday Night Banquet, is honoring Kay’s accomplishments in ESA by using her theme for the evening. Our own B.J. Marshall was Kay’s Corresponding Secretary on the I.C. Council.

Sandy read some comments from our Lamplighters, that remembered Kay.

As of May 18th, Sandy has a count of 39 members from Colorado attending I.C. Convention, not including Headquarters personnel.

Sandy then acknowledged, Nancy Cameron, Kappa Iota #5442, Golden as she has volunteered to be Rocky Mountain Regional Council President for a third term.

Sandy then talked with us about an I.C. Council fundraiser, used to send I.C. Board members to State Conventions. It will be on Thursday night at I.C. Convention and it will be a Trivia Night. She would like to see a Colorado Trivia Team. There can be 10 to a team.

She also talked about a “Paint and Pour” event on Friday night at I.C. Convention. Entry fee is $200.

Sandy’s workshop concerns membership. There is a lot of information on the web site for getting new members. Sandy passed out a hand out called Membership Dream. This handout had recommendations on new ideas for a membership drive. There are 4 questions, that International President, Rikkie Jones, would like feedback on. In the “heart” what do you like about I.C. Convention and in the “trash” can, put what you think can be done away with. In the meantime, we were told to open our M&Ms and select our favorite color. Sandy noted comments by members depending on the color of their M&Ms.

Green - Why did you come to this ESA Event today?

Red - What is the very funniest thing that happened to you at an ESA event?

Blue - A talent or hobby that people might know about.

Brown - You’re favorite philanthropic experience?

Yellow - What was the theme of the BEST party you attended in ESA?

Orange - What would you like to do in the next 12 months for ESA?

Something that Sandy noticed while we were answering these question, she noticed the laughter and sharing of memories of ESA. THAT is what will get people to join us. Peak their curiosity.

President Vickie then introduce Rita Martin, Jr. Past President to present her workshop entitled, “When All Else Fails, Communicate”. This workshop was presented I.C. Convention in 1998 by Rosalee Griffith and again by Phyllis Vrbas in 2004. Rita, thinks it’s worth revisiting. The workshop is about teaching new members policies, deadlines and expectations. We need to communicate that not every member is going to be able to do everything. Rita asked for suggestions on how to communicate with others effectively. Body language, sticky notes were all suggested. New members also need to ask questions.

More information needs to be in our International Newsletter. There used to be educational meetings where the Chapter VP would conduct a meeting for new members for asking questions and getting information to them.

Remember, you can not, NOT communicate and communications can turn negative in an instant. Rita also had a handout about attitudes on change. We need to figure out how to communicate with our audience. Millennials communicate differently than older generations. Be aware of this when talking to people about ESA.

President Vickie, then introduced Charlotte Carloni, our ESA Executive Director, who addressed the assembly. She thanked everyone for the warm welcome and updated us on the Collegiate Chapter in Fort Collins. Charlotte thanked the Colorado delegation for all the hard work that has been done on the Dream Homes. She also addressed our membership decline all over the country and encouraged us to share our experiences within ESA with people outside of ESA. She also encouraged us to attend the Saturday night Banquet at I.C. Convention, as Colorado will have A LOT to celebrate this year!

President Vickie asked Recording Secretary, Leslie Stevens for the minutes. Leslie moved to dispense with the reading of the Minutes, as approved by the Minutes Review Committee and posted to the web site. This coming from a committee, no 2nd is required. President Vickie called for the vote, **MOTION PASSED**.

President Vickie then stated that we would backtrack a moment and revisit the Rules of Convention and called upon Parliamentarian, Anita Miller. Anita Miller, read the Rules of Voting and speaking to an issue.

President Vickie asked for the Treasurers report. Treasurer, JoAnn Singley reported on expenditures and income, (Treasurer’s report is attached to these Minutes) Ending balance as of May17, 2016 is $8,704.59. If anyone has any bills, please submit them to JoAnn.

President, Vickie then Called for the Web Master’s report. Candi Patino, Web Master reported that she would like to see new people take on some duties with the Web Site. The 2015 - 2016 year has been busy! She researched as to how the Web sites are judged at I.C. One of the judging points, is pictures. We need more pictures posted on the Web page. We want pictures of us having fun, and changing lives. This might even help with membership. Candi then thanked and acknowledged all contributors to the web site this year.

President Vickie then called for Convention Attendance. Recording Secretary, Leslie Stevens reported that as of May 21, 2016, we have 21 Chapters, 63 total members present, 1 ELAN, 1 Guest and 17 Lamplighters.

No corrections were noted.

President Vickie called upon Gertie Chapin, Beta Epsilon #357, Fort Morgan, who moved to suspend the Rule of the Bylaws requiring any proposed changes be posted to the web site, by the February 1 deadline. Shirley Telinde, Zeta Rho #1774, Aurora 2nd the motion. President Vickie asked for the vote. **MOTION PASSED**. All the bylaws to be voted on were submitted to the Parliamentarian, on time and presented at the Spring Board meeting.

Parliamentarian Anita Miller then read the proposed Bylaw changes as follows:

**Article IV. - Officers**

**Presently reads:**

**Section 1.** The elective officers shall consist of President, President-elect, Vice President, Recording Secretary, Corresponding Secretary, Treasurer, and Parliamentarian.

**PROPOSES TO READ:**

**Section 1.** The elective officers shall consist of President, President-elect, Recording Secretary, Corresponding Secretary, Treasurer, and Parliamentarian.

**REASON FOR CHANGE: Eliminate the office of Vice President and move duties to the office of President Elect to shorten the commitment timeline in hopes of encouraging more people to consider State Offices.**

This change is coming from a subcommittee and as such, a 2nd is not required. President Vickie asked for discussion.

Gertie Chapin, Beta Epsilon #357 Fort Morgan encourages a no vote on this change, as the Vice is responsible for Membership.

Nancy Cameron, Kappa Iota #5442, Golden also encourages defeat of this motion as the Vice President position needs time to prepare for the Presidency. Getting to know chapters and new members is an important part of that preparation.

Cathy Westlake, Zeta Omicron #4016, Cedaredge also encourages defeat of this motion. Adding the Vice President’s duties to the President Elect is just, too much more added responsibility and the Vice President’s duties WILL be overlooked. Especially membership, since the President Elect has no time for more duties.

Vickie Martinez, Zeta Rho #1774, Aurora. This position was considered for elimination by the committee because ALL officers are responsible for membership. With a decline in membership and participation on the State Board, the committee tried to eliminate offices to make it an easier time commitment for someone running on the Board.

President, Vickie reread the proposed change, then asked for the vote: **MOTION DEFEATED.**

**ARTICLE IV - OFFICERS**

**Presently Reads:**

**Section 3.** The appointive offices shall be: Chaplain, Education/Workshop Director, Golden Lamp Editor, Philanthropic Chairman, Easter Seals Coordinator, Senior ESA for St. Jude Coordinator (move from Junior), Junior ESA for St. Jude Coordinator (a two (2) year appointment), Publicity Chairman, Scrapbook Chairman, ESA Foundation Counselor, Web Master. They shall serve on the General Board of the State Council and perform such duties as are outlined in the office guideline and are appropriate to said office.

**PROPOSED TO READ:**

**Section 3.** The appointive offices shall be: Chaplain, Education/Workshop Director, Golden Lamp Editor, Philanthropic Chairman, Easter Seals Coordinator, ESA for St. Jude Coordinator (a two (2) year appointment), Scrapbook Chairman, ESA Foundation Counselor, Web Master. They shall serve on the General Board of the State Council and perform such duties as are outlined in the office guideline and are appropriate to said office.

**REASON FOR CHANGE: Eliminate the Junior position. It will read as ESA for St. Jude Coordinator. This is to enable the Coordinator to attend the St. Jude Training, presented by the hospital every two years.**

**REASON FOR CHANGE: Eliminate the Publicity Chairman and move duties to Corresponding Secretary. This is to streamline the appointed offices and encourage more people to consider State Offices.**

President Vickie noted that there are actually two separate changes here, and we will vote on them together. Both changes coming from a subcommittee do not require a 2nd.

President Vickie asked for discussion:

JoAnn Singley, Epsilon Epsilon # 1896, Denver. Agrees with the change for the St. Jude Coordinator, but disagrees with the elimination of the Publicity Chairman.

Joyce Fuller, Theta Eta #2830, Denver. Publicity is more the State events, not the smaller local events. Participation from the Chapters is minimal because we can’t get articles in the newspapers anymore. This needs to be pointed out in considering this motion.

Vickie Martinez, Zeta Rho #1774. The committee felt that most of our Chapter Publicity is social media and the State Coordinator doesn’t have control over the content of those. Her main duties are to secure the Proclamation for the ESA Day and moving these duties to the Corresponding Secretary will not be that big of a burden.

Gertie Chapin, Beta Epsilon #357, Fort Morgan **called for a point of order** and stipulated that since there were two different changes here, we needed to vote on each individually.

President, Vickie confirmed with this assessment, reread the proposed change and asked for the vote on the first change, of eliminating the Junior ESA for St. Jude office. **MOTION PASSED**

President Vickie asked for any further discussion on the elimination of the Publicity Chairman , there being none, she called for the vote. **MOTION PASSED**

**ARTICLE VII: - DUTIES OF OFFICERS (ELECTED AND APPOINTED)**

**PRESENTLY READS:** Section 8. The duties of Corresponding Secretary shall be: A. To assist the State President with all correspondence and other communications and other duties listed in the officer guidelines. B. To assist the State President in compiling the State Yearbook. The Yearbook will be distributed at the Fall General Board Meeting as follows: 1. All Elected and Appointed Officers, Council Presidents, Chapter Representative, shall receive a complimentary copy. 2. Current active Lamplighters shall receive a copy paid for by the Lamplighter Treasurer. 3. Individual members may purchase a copy at a price set by the current State President.

**PROPOSED TO READ:** Section 8. The duties of Corresponding Secretary shall be: A. To assist the State President with all correspondence and other communications and other duties listed in the officer guidelines. B. To assist the State President in compiling the State Yearbook.  **C. Responsible for encouraging and promoting ESA. A program shall be developed for chapter use in their area to increase awareness of ESA. The program shall include a proclamation to designate Colorado ESA Day by the State of Colorado. The “State Reporter” Award will be presented to chapters reporting outstanding media coverage.** The Yearbook will be distributed at the Fall General Board Meeting as follows: 1. All Elected and Appointed Officers, Council Presidents, Chapter Representative, shall receive a complimentary copy. 2. Current active Lamplighters shall receive a copy paid for by the Lamplighter Treasurer. 3. Individual members may purchase a copy at a price set by the current State President.

**REASON FOR CHANGE:** To correspond to changes in Article IV – Officers, as to the removal of Publicity Chairman. Renumbering of the Sections will be required.

This also came from a committee so no 2nd is required.

President, Vickie reread the the Proposed changes and asked for discussion, there being none, President Vickie called for the vote. **MOTION PASSED.**

**PRESENTLY READS: Section 12:** The Senior Past President shall be assigned the duties of the Awards Chairman which shall include: A: To select judges to be used for Colorado’s Outstanding Woman, Pioneer Woman, Outstanding Chapter, Outstanding Pledge and Distinguished Athenian. She shall obtain their consent early in the year and keep them informed as to any rule changes that may develop. 1. Outstanding Woman and Pioneer Woman judges will consist of two (2) from outside Colorado and one (1) in the area of the Awards Chairman. 2. Outstanding Chapter, Outstanding Pledge and Distinguished Athenian nominations will be judged by three (3) CSC Past Presidents. 3. Outstanding Chapter will be judged by three (3) CSC Past Presidents. B: She shall be responsible for the following at the State Convention: 1. Friday Mixer Awards presentations shall be: Easter Seals, Membership, Publicity, Golden Lamp, ESA Foundation and Education (excluding Distinguished Athenian award)> 2. Award Luncheon presentations: Philanthropic, DESA/Elan, ESA for St. Jude, Disaster fund, Outstanding Pledge, Pioneer Woman and the Distinguished Athenian award. 3. Saturday evening presentation: Outstanding Chapter, Service Pins 15 years and over, 5th Degree Pallas Athene and over, 50 years and over for Chapters and councils, and Woman of the Year. 4. Sunday morning presentation: Travel Award. C. Verifying with the Web Team that all appropriate forms are posted on the ESA Colorado Website.

**PROPOSED TO READ: Section 12:** The Senior Past President shall be assigned the duties of the Awards Chairman which shall include: A: To select judges to be used for Colorado’s Outstanding Woman, Pioneer Woman, **Outstanding Chapters (chapters with less than 10 members and chapters with 10 plus members),** Outstanding Pledge and Distinguished Athenian. She shall obtain their consent early in the year and keep them informed as to any rule changes that may develop. 1. Outstanding Woman and Pioneer Woman judges will consist of two (2) from outside Colorado and one (1) in the area of the Awards Chairman. 2. Outstanding Chapter, Outstanding Pledge and Distinguished Athenian nominations will be judged by three (3) CSC Past Presidents. 3. Outstanding Chapter will be judged by three (3) CSC Past Presidents. B: She shall be responsible for the following at the State Convention: 1. Friday Mixer Awards presentations shall be: Easter Seals, Membership, Publicity, Golden Lamp, ESA Foundation and Education (excluding Distinguished Athenian award)> 2. Award Luncheon presentations: Philanthropic, DESA/Elan, ESA for St. Jude, Disaster fund, Outstanding Pledge, Pioneer Woman and the Distinguished Athenian award. 3. Saturday evening presentation: Outstanding Chapter, Service Pins 15 years and over, 5th Degree Pallas Athene and over, 50 years and over for Chapters and councils, and Woman of the Year. 4. Sunday morning presentation: Travel Award. C. Verifying with the Web Team that all appropriate forms are posted on the ESA Colorado Website.

**REASON FOR CHANGE:** In response to the Awards Survey, the recommendation was made at the Spring Board meeting, March 14, 2015, to recognize chapters with less than 10 members and chapters with 10 or more members.

President Vickie called for a 2nd, JoAnn Singley, Epsilon Epsilon #1896, Denver 2nd. President Vickie reread the Proposed to Read change, asked for any discussion. There being none President Vickie called for the vote. **MOTION PASSED**.

**PRESENTLY READS: Section 12:** The Senior Past President shall be assigned the duties of the Awards Chairman which shall include:

**A:** To select judges to be used for Colorado’s Outstanding Woman, Pioneer Woman, Outstanding Chapter, Outstanding Pledge and Distinguished Athenian. She shall obtain their consent early in the year and keep them informed as to any rule changes that may develop.

1. Outstanding Woman and Pioneer Woman judges will consist of two (2) from outside Colorado and one (1) in the area of the Awards Chairman.
2. Outstanding Chapter, Outstanding Pledge and Distinguished Athenian nominations will be judged by three (3) CSC Past Presidents.
3. Outstanding Chapter will be judged by three (3) CSC Past Presidents.

**B:** She shall be responsible for the following at the State Convention:

1. Friday Mixer Awards presentations shall be: Easter Seals, Membership, Publicity, Golden Lamp, ESA Foundation and Education (excluding Distinguished Athenian award)
2. Award Luncheon presentations: Philanthropic, DESA/Elan, ESA for St. Jude, Disaster fund, Outstanding Pledge, Pioneer Woman and the Distinguished Athenian award.
3. Saturday evening presentation: Outstanding Chapter, Service Pins 15 years and over, 5th Degree Pallas Athene and over, 50 years and over for Chapters and councils, and Woman of the Year. 4. Sunday morning presentation: Travel Award.

**C.** Verifying with the Web Team that all appropriate forms are posted on the ESA Colorado Website.

**PROPOSED TO READ:**

**Section 12:** The Senior Past President shall be assigned the duties of the Awards Chairman which shall include:

**A:** To select judges to be used for Colorado’s Outstanding Woman, Pioneer Woman, Outstanding Chapter, Outstanding Pledge and Distinguished Athenian. She shall obtain their consent early in the year and keep them informed as to any rule changes that may develop.

1. Outstanding Woman and Pioneer Woman judges will consist of two (2) from outside Colorado and one (1) in the area of the Awards Chairman.
2. Outstanding Chapter, Outstanding Pledge and Distinguished Athenian nominations will be judged by three (3) CSC Past Presidents.
3. Outstanding Chapter will be judged by three (3) CSC Past Presidents.

**B:** She shall be responsible for the following at the State Convention:

* 1. Friday Mixer Awards presentations shall be: Easter Seals, Membership, Publicity, Golden Lamp, ESA Foundation and Education (excluding Distinguished Athenian award)
1. Award Luncheon presentations: Philanthropic, **Elan,** ESA for St. Jude, Disaster fund, Outstanding Pledge, Pioneer Woman and the Distinguished Athenian award.
2. Saturday evening presentation: Outstanding Chapter, Service Pins 15 years and over, 5th Degree Pallas Athene and over, 50 years and over for Chapters and councils, and Woman of the Year. 4. Sunday morning presentation: Travel Award.

**C.** Verifying with the Web Team that all appropriate forms are posted on the ESA Colorado Website.

**REASON FOR CHANGE:** Eliminate “DESA”. Per HQ the term “DESA” is no longer used: ELAN is used for all youth under 18 years of age.

President Vickie, reread the Proposed to Read and asked for a 2nd. Jody Karr, Zeta Rho # 1774 2nd. President Vickie asked for any discussion, there being none, she called for the vote. **MOTION PASSED**.

**ARTICLE VII – DUTIES OF OFFICERS (ELECTED AND APPOINTED)**

**PRESENTLY READS: Section 20.** The Senior and Junior ESA for St. Jude Coordinators shall be members of the Philanthropic Team. They shall work together to promote St. Jude Children’s Research Hospital. The Junior ESA for St. Jude Coordinator shall be a two-year (2) appointment. The Junior ESA for St. Coordinator shall attend the St. Jude workshop in Memphis sponsored by ALSAC. The Junior ESA for St. Jude Coordinator moves to the senior position the second year.

**PROPOSED TO READ: Section 20.** The **ESA for St. Jude Coordinator shall be a member of the Philanthropic Team. She shall work to promote St. Jude Children’s Research Hospital. The ESA for St. Jude Coordinator shall be a two-year (2) appointment. The ESA for St. Coordinator shall attend the St. Jude workshop in Memphis sponsored by ALSAC.**

**REASON FOR CHANGE:** Elimination of Junior ESA for St. Jude Coordinator.

President Vickie reread the Proposed to Read changes. This coming from committee does not require a 2nd. President Vickie asked for the vote, **MOTION PASSED**.

**PRESENTLY READS: Section 22. B:** The Golden Lamp will be distributed via email notification and available on the Colorado web site. A printed copy shall be sent to:

1. Active chapter/council presidents who have paid their state dues and submitted a subscription form each year.
2. Any member who has paid the current subscription fee and submitted a subscription form.

3. The editor may submit printed copies of the Golden Lamp for the IC bulletin award according to the IC guidelines, if the funds are available.

**PROPOSED TO READ: Section 22.** B: The Golden Lamp will be distributed via email notification and available on the Colorado web site. A printed copy shall be sent to:

1. Active chapter/council presidents who have paid their state dues and submitted a subscription form each year **and requesting a printed copy.**
2. Any member who has paid the current subscription fee and submitted a subscription form.
3. The editor may submit printed copies of the Golden Lamp for the IC bulletin award according to the IC guidelines, if the funds are available from **paid subscriptions.**

**REASON FOR CHANGE:** Clarification

President Vickie, reread the Proposed to Read changes, and asked for a 2nd. Alice Robinson, Zeta Tau #2064, Colorado Springs, 2nd. President Vickie asked for any discussion, there being none, she called for the vote. **MOTION PASSED.**

**ARTICLE X – COMMITTEES**

**PRESENTLY READS: Section 8:** An Audit Committee shall consist of no less than three (3) members with Lamplighter as Chairman, the outgoing Treasurer and incoming Treasurer. Duties shall include auditing the State Treasurer’s books to include the Golden Lamp’s general account book’s.

**PROPOSED TO READ: Section 8:** An Audit Committee shall consist of no less than three (3) members with the **Retiring Treasurer’s Lamplighter Adviser serving as Chairman, the incoming Treasurer and the incoming Treasurer’s Lamplighter Adviser.** Duties shall include auditing the State Treasurer’s books to include the Golden Lamp’s general account book’s.

**REASON FOR CHANGE:** To have both the incoming Treasurer’s Lamplighter adviser and the outgoing Lamplighter adviser on the committee.

Coming from committee, no 2nd is required. President Vickie asked for any discussion.

Gertie Chapin, Beta Epsilon #357 the incoming and outgoing Treasurers should be a part of this committee.

Mary Humphrey, Beta Alpha #5416, Aurora - the outgoing Treasurer is usually there only to ask and answer questions.

There being no further discussion, President Vickie called for the vote. **MOTION PASSED**.

**ARTICLE X – Committees**

**PRESENTLY READS: Section 10.** A guideline Committee shall review the Officer Guideline every three (3) years effective fall 2011. Committee members shall serve a three (3) year term; at a minimum the committee includes the President-Elect (as Chairman), Vice President, Parliamentarian, Senior Past President and the Lamplighter serving on the By-Law Committee. The committee shall rewrite the guidelines with the date of revision, provide copies to the presiding President-Elect to update her Officer’s notebook, provide the revision to the current officer, and provide the update to the Web Team for Posting on the Website.

**PROPOSED TO READ; Section 10.** A Guideline Committee shall review the officer Guidelines every three (3) years effective fall 2011. **Committee members shall serve a one (1) year term commencing at State Convention, Committee members shall include at a minimum the Current officers; President-Elect (as Chairman), Vice President, Parliamentarian, Senior Past President and the Lamplighter serving on the By-Law Committee.** The committee shall rewrite the guidelines with the date of revision, provide copies to the presiding President-Elect to update her Officer’s notebook, provide the revision to the current officer, and provide the update to the Web Team for posting on the Website.

**REASON FOR CHANGE:** The current three-year term does not include the current office holders. As the guidelines are to be reviewed only every three years, there is no need for anyone to be on the committee for that period of time. By rotating the committee each year, it will be consistent with the other committee changes that take place at convention.

President called for a 2nd. Alice Robinson, Zeta Tau #2064, Colorado Springs 2nd. President, Vickie asked for any discussion:

Mary Humphrey Beta Alpha #5416, Aurora: If we are only making changes every three years, then we would have people on the committee for two years with no duties.

JoAnn Singley, Epsilon Epsilon, #1896, Denver: It would seem that the outgoing Parliamentarian should be included in this committee, as if there were any changes made previous to passing on records from officer to officer, she would know what changes were made.

Vickie Martinez, Zeta Rho, #1774, Aurora: It wouldn’t be necessarily true with the outgoing Parliamentarian knowing what changes would be needed, as she would have already passed on her books and any changes would already have been made, so the incoming Parliamentarian would have them.

Kathy Ellingson, Gamma Chi # 3668, Loveland: This change is to make everything consistent with the changes we’ve made so far today. We’ve spent so much time already today on these things. By making this committee a year to year appointment, any changes needed, can be compiled in an orderly fashion for the Bylaws Committee and the Parliamentarian’s books. It’s just to make things consistent.

There being no further discussion, President, Vickie asked for the vote. **MOTION DEFEATED.**

**ARTICLE XV -AMENDMENTS**

**PRESENTLY READS Section 2.** Proposed amendments shall be submitted in writing to the State Parliamentarian by December 15 of the year.

**PROPOSED TO READ Section 2**. Proposed amendments shall be submitted in writing to the State Parliamentarian by December 15 of **every 3rd year. Effective beginning date of \_\_\_\_\_.**

**REASON FOR CHANGE:** The committee recommends bylaws be reviewed only every three years. This is to avoid confusion and not over burden Chapters to continually update theirs and members at State Convention.

This is coming from a committee so no 2nd is required. President Vickie asked for discussion.

Nancy Cameron, Kappa Iota #5442, Golden: Suggested that a delegate amend this change to every other year, instead of every three years. That’s a long time and if something comes up that we need to address, waiting three years might make it a mote change.

Kathy Garrison, Epsilon Epsilon, #1896, Denver: This change was not read at the Spring Board meeting, nor was it published in the Golden Lamp. We may not be able to vote on this change now.

President Elect, Kathy Ellingson, took this moment to offer up a song while the Parliamentarian, President confirmed whether it was presented or not. A round of “You Are My Sunshine” was performed, with all joining in.

President Vickie, confirmed that this change came from a committee and was presented at the Spring Board meeting and published on the web site. She then called for any further discussion.

Gertie Chapin Beta Epsilon #357, Fort Morgan, a delegate, proposed to Amend this change to every other year, rather than every three years.

President Vickie, asked for a 2nd. Jody Karr, Zeta Rho #1774, Aurora 2nd.

President Vickie explained that we were voting on Gertie’s amendment to change the Proposed change to every other year.

President Vickie asked for the vote. **MOTION PASSED**.

President Vickie, explained that we now needed to vote to defeat, original Proposal. President Vickie asked for any further discussion, there being none, she called for the vote. **MOTION DEFEATED.**

Great cheers went up as we thought we were finished with Bylaw changes, only to be pulled up short, by one more change! President Vickie, called upon Leslie Stevens, Recording Secretary.

Leslie Stevens Kappa Iota #5442, Golden explained that we had discussed and agreed in the Executive Board meeting, to NOT keep all the Minutes from all the years and that, information has been put on digital media to be passed on each year to the Recording Secretary, President and President of the Lamplighters. However, it is still designated in our Bylaws that those records are to be kept, indefinitely. Since this was not presented at Spring Board or submitted to the Parliamentarian by the deadline, it was determined that it can not be voted on at this meeting.

President Vickie, called upon Mary Humphrey Beta Alpha #5416, Aurora who brought to the assemblies attention that we had just voted on Bylaws, that will also affect a Standing Rule 11. A.

We can change this Standing Rule, it’s housekeeping.

Mary Humphrey moved to amend Standing Rule 11; A to include awards for Outstanding Chapter with more than 10 members and Outstanding Chapter with less than 10 members.

President Vickie asked for a 2nd. Chloe McClantoc Chi Kappa #5129, Denver 2nd. President Vickie asked for any discussion, there being none President Vickie called for the vote. **MOTION PASSED.**

President Vickie called for a recess.

President Vickie, called upon Kathy Ellingson, President Elect who presented the 2016 - 2017 Candidates, as follows:

For the Office of:

**Parliamentarian**, Chris Dostal, Sigma Rho #5014, Loveland.

**Recording Secretary**, Kelly DeCoranado, Kappa Zeta, #5571, Colo. Sprgs.

**Corresponding Secretary**, Phyllis Minch, Gamma Chi, #3668, Loveland.

**Treasurer**, Loydette Knight, Zeta Rho, #1774, Aurora.

**Vice President**, Leslie Stevens, Kappa Iota #5442, Golden.

**President** **Elect**, Kathy Garrison, Epsilon Epsilon #1896, Denver.

2015 ~ 2016 President, Vickie Martinez introduced;

**President**, Kathy Ellingson, Gamma Chi, # 3668, Loveland.

President Vickie asked for any nominations from the floor. There being none, she declared the nominations closed.

President Elect, Kathy Ellingson then gave the Rules of Balloting.

President, Vickie asked Vice President, Kathy Garrison for Balloting for 2018 Convention Site. Kappa Iota #5442, Golden has bid for the 2018 Colorado State Convention. It will be held in Glenwood Springs with details TBD. Kappa Zeta #5571, Colorado Springs has put in a bid for the 2019 Colorado State Convention.

President Vickie asked for any announcements.

Rose Sinnamond, Educational Director, has Chapter’s Educational Programs with her. Please see her to get back your Chapter’s Educational programs.

Nancy Cameron Kappa Iota #5442 asked President Vickie when she would like the Educational Fund report. President Vickie will call for it on Sunday during the 2nd General Assembly.

Pam McGee, Gamma Chi #3668, Loveland acknowledged Jody Karr and Shirley Telinde, Convention Co-chairs for the wonderful job they had done this weekend.

Cathy Westlake, Zeta Omicron #4016, Cedaredge informed the delegation, that those attending I.C. Convention from Colorado usually have some sort of attire that designates us as a State. Usually it is red, white and blue attire. Cathy has found a beautiful scarf, which she had on to model for everyone, that has the red, white and blue colors, but also the Colorado Flag on it. She can get several of these. The individual price for one is $18.00 and she will be taking orders all this weekend.

President Vickie asked that everyone check out the raffles at the back of the room and support those great projects.

President Vickie declared the 1st General Assembly in recess.

Tellers were dismissed from the room, then the Voting Delegates.

**Saturday Awards Luncheon - May 11, 2016**

President Vickie introduced our hostesses for the afternoon. A warm welcome from Rhonda Westcott, Zeta Rho #1774 Aurora was given. The theme for the afternoon is “May Your Heart Soar Like An Eagle”.

Rebekah Martinez, Chaplin gave our Invocation.

Lunch was served.

President Vickie introduced our Guest Speakers. Mike and Allison from ALSAC gave us a short “Thank You, Colorado ESA” for all you do. Our Dream Homes, Radiothons and individual Chapter fund raisers is so very successful every year and they are very proud of the Colorado Delegation.

Pam McGee, Sr. ESA for St. Jude Coordinator and Chloe McClantoc, with assistance from our ALSAC reps. gave out individual St. Jude Awards.

President Vickie turned the meeting over to Joan Snyder, Sr. Past State President/Awards Chairman who asked for awards as follows: (**Winners are included with these Minutes**)

Philanthropic Chair, Betty Ziska

Disaster Fund Chair, Rita Martin, Junior Past President

ELAN Recognitions, Joan Snyder, Senior Past President.

President Vickie asked for any announcements.

The Installation rehearsal will immediately follow this meeting, then a reception will be held in President Vickie’s room.

Doors for Installation, will close promptly at 6:25pm

**Saturday Night Banquet**

**May 21, 2016**

Social time from 6:00pm to 6:25pm

**INSTALLATION OF 2016/2017 Colorado State Council Officers**

Presiding Officers: Pat Bernhardt, CSC Past State President, 1999 - 2000

Shirley Telinde, CSC Past State President, 2009 - 2010

Sandy Alexander, IC 2nd Vice President, 2015 - 2016

President, Kathy Ellingson gave her Acceptance speech. Her theme for the years is: “ESA, Be Inspired”. Her symbol is “hearts”.

Kathy introduced a very special friend, Luke Johnson who sang a song for Kathy on her special night.

Rebekah Martinez, Chaplin gave our Invocation

Dinner was served

Joan Snyder, Awards Chair then presented the following Awards: (**Winners are included with these Minutes**)

Service Pins - 15 years and over - This being our 70th Anniversary, we were very honored to have Gertie Chapin, 55 years of service and Carolyn Rush, 55 years of service receive their service awards.

We were doubly honored to have Betty Turetzky, Alpha Gamma #174, Denver, not only to be with us, but to receive her **75** year service Award. Awards Chairman, Joan Snyder presented her with a special gift and a big, hug.

We also had two (2) Chapters celebrate their 75th Anniversary this year. Alpha Delta #178, Pueblo and Alpha Gamma #174, Denver.

Fifth Degree of Pallas Athene

Outstanding Chapter - Less than 10 Members - 1st 2nd & 3rd

Outstanding Chapter-More than 10 Members - 1st 2nd & 3rd

Distinguished Athenian - Leslie Stevens, Kappa Iota #5442, Golden

Outstanding Pledge - Roxie Ellis, Sigma Rho #5014, Loveland

Pioneer Woman of the Year - Cleo Cinea, Zeta Rho #1774, Aurora

Woman of the Year

1st - JoAnn Singley, Epsilon Epsilon #1896, Denver

2nd - Phyllis Minch, Gamma Chi #3668 Loveland

3rd - Alberta Simmons, Beta Epsilon #357 Fort Morgan

President Vickie asked if there were any announcements.

A reception line for the new Officers immediately followed.

**Sunday, May 22, 2016**

New and Retiring Officers meeting - President Elect, Kathy Ellingson and Corresponding Secretary, Phyllis Minch.

**Memorial Service**

Our dear Sisters that we have lost this year:

Jan Hommas, Alpha Gamma #174, Denver memorial presented by B.J. Marshall

Jessie Summers, Alpha Gamma #174, Denver memorial presented by Donna Lea Van Stone

Doris Sutherland, Beta Tau, Grand Junction and Epsilon Zeta #2320 Delta memorial presented by Cathy Westlake

Susan Staffers, Zeta Tau #2064 Colorado Springs memorial presented by Alice Robinson

Elizabeth Zan Shaphard, Epsilon Chi #1836 Rangely memorial presented by Cathy Westlake

Marylou Paris, Delta Theta #1898, Denver memorial presented by Betty Foster

Phyllis Vrbas, Chi Kappa #5129, Denver memorial presented by Rita Martin

Debbi Strong, Chi Kappa #5129, Denver memorial presented by Betty Ziska

Family members of our Sisters were also remembered .

“I will remember you... Will you remember me?”

A warm welcome message was given by Cleo Cinea and Rebekah Martinez. This morning’s theme is “Wind Beneath My Wings”.

Chaplain, Rebekah Martinez gave the Invocation.

Brunch was served

**Second General Assembly**

**May 21, 2016**

Called to order by President Vickie Martinez at 9:25 am.

IC 2nd Vice President, Sandy Alexander gave a farewell speech, encouraging us all to keep up the wonderful work we do. She is “Inspired” by us and is proud to call Colorado her ESA home.

Lamplighter President, Joyce Fuller reported that there were 17 Lamplighters in attendance this weekend. They met on Friday, May 19th.

They are continuing with their hard work on the 2016 - 2017 State Convention being held in Allenspark on May 19, 20 & 21, 2017. The Friday Night Mixer theme will be “Best in the West” and encourages everyone to dress in western wear. Room registrations will need to be made through Bonnie Gilmore.

The Final Treasurer’s report was read by JoAnn Singley. Since Friday, she has paid out $330.24 in bills with an ending balance as of May 21, 2016 of $8,402.19 in the Treasury.

Chaplain, Rebekah Martinez reported that she would be continuing with the Chaplain duties until July. She has enjoyed her time in this office.

Awards Chair, Joan Snyder presented the travel Trophy to Beta Zeta #3149 Canon City.

IC 2nd Vice President, Sandy Alexander, presented an Award from the IC Board, for someone who has gone beyond requirements of their office and just has gone the extra mile. Mary Guida, Easter Seals Chair, Alpha Phi #327, Golden was presented with an award.

President Vickie asked Convention Registration Chair, Laura Wilson for a final attendance report.

Total in Attendance for this Convention:

21 Chapters represented

82 Members

10 Guests

1 ELAN

For a total of 115 in attendance.

President Vickie asked for the Golden Lamp report.

Laura Wilson, Golden Lamp Editor reported that there were 42 mailed subscriptions this year and 57 email subscriptions.

Laura and Marlene Hewitt, Co - Editors have enjoyed receiving all the stories, articles and pictures this year, from the Chapters in the State. It has been a joy to share our ideals and purposes of ESA and how we have touched one another’s lives. They look forward to the upcoming year.

President Vickie then asked Vice President, Kathy Garrison for the Future Convention Sites report.

Vice President, Kathy Garrison reported that the 2016 - 2017 State Convention would be held at the Highlands Convention and Retreat Center in Allenspark, Colorado, and hosted by the Colorado Lamplighters. Dates of this convention will be May 19, 20 & 21, 2017. Details and rates will be published in the Golden Lamp and on the Colorado Web site.

Kathy received a bid for the 2018 State Convention, from Kappa Iota #5442, Golden. Convention will be in Glenwood Springs with details to be determined.

Kathy also received a bid for the 2019 State Convention, from Kappa Zeta #5571, Colorado Springs.

Kathy reported that our membership numbers are down. As of April 30, 2015 we had 490 members. We had 83 demits, mostly from our collegiate chapter, and 10 deaths. We also had, however, 6 reinstatements and 29 new pledges, bringing our total membership as of April 30, 2016 to 447.

President Vickie then called upon Nancy Cameron, Rocky Mountain Regional Council President for the R.M.R.C. Report.

Nancy Cameron reported that the next meeting will be at the NRA Whitting Center in Raton, New Mexico on August 12, 13 & 14, 2016. Registration fee is $120.00 per person and includes two nights stay and 5 meals. Nancy encouraged members to attend and meet new people in our Regional Council for a fun weekend.

President Vickie then asked Nancy Cameron and Pat Bernhardt, Educational Fund Trustees, for a report on the Educational Fund.

Nancy and Pat wanted to explain to new members what this fund is for. It is for any special expenses, not covered in our Bylaws, such as speaker fees or presentation fees for the workshops.

Nancy reported that as of May 21, 2016 the CD account has ***$6,216.81. The Savings Account Balance was $1,187.97.*** *The* ***CD account*** *earned interest in the amount of* ***$ 12.52*** *which was transferred into the Savings account, bringing the* ***Savings account balance as of May 1, 2015 to $1,200.49.*** *There are no requested disbursements at this time.* These funds are available to help out with ANY Educational fees needed. All that is needed is a request, in writing, sent to either Nancy Cameron or Pat Bernhardt stating the reason for the request and the amount needed. It will need to be presented to the membership for an approval and then the monies will be disbursed.

President Vickie then gave her farewell message thanking all for a wondrous year! She thanked her Chapter, Zeta Rho #174, Aurora for all their support and love. Vickie’s Chapter, then Shirley Telinde presented her with a gift from the Chapter. Kathy Ellingson, President Elect presented Vickie with a gift from her Officers. Shirley also presented Vickie with a gift from herself and her husband.

President Vickie Martinez, 2015 - 2016 Colorado Council President, then presented the President’s Gavel to incoming President, Kathy Ellingson.

IC 2nd Vice President, Sandy Alexander, along with Alice Robinson, Past Colorado State President, lowered Vickie’s gavel pin and raised Kathy Ellingson’s.

Judy Tate, Scrapbook Chair could not be with us this weekend, so Vickie’s scrapbook was not available for viewing at this time. She will bring it to the Fall Board meeting for everyone to see.

President Vickie then called upon Lamplighter President, Joyce Fuller for the Installation of Vickie Martinez, into the Lamplighters.

The Lamplighters came in the room, first carrying a HUGE “nest”, that was placed on a table in front of Vickie. She was brandished with a headband of feathers. One at a time, the remaining Lamplighters entered the room, wearing feathers of all nature; boas, headbands, WINGS and carrying an EGG. Plastic Easter eggs, real eggs, chocolate eggs, eggs of all nature and placed them one at a time into the nest. When all eggs had been placed, Lamplighter President, Joyce Fuller, presented Vickie with her Lamplighter’s Charm.

President Vickie, wearing her headband of feathers, asked for any Unfinished Business.

Leslie Stevens, Recording Secretary informed the assembly, that the decision to do away with all the minutes, would affect a Bylaw, and since we were still under the suspension of the Bylaw Rules, we could vote on this issue today! Without getting this settled, it would be a mess handing it over to the new Rec. Secretary. It is a simple housekeeping change. After conferring with Gertie Chapin #357, Fort Morgan, and Parliamentarian, Anita Miller, President Vickie concurred this could be allowed and asked all delegates to listen closely.

Recording Secretary, Leslie Stevens moved to amend:

**Article VII. Duties of Officers (Elected and Appointed) Section 2. which currently reads:** Each State Council Officer shall be required to keep an officer’s file and a list of duties covering the work of her term of office. These files shall be delivered to her successor at the annual State Convention. Files over five (5) years of age shall be returned to the originator. The only exceptions to the rule shall be the records of the Treasurer, which shall be kept for seven (7) years and the minutes for the Recording Secretary which shall be kept indefinitely.

**PROPOSED TO READ:** **Article VII. Duties of Officers (Elected and Appointed) Section 2.**

Each State Council Officer shall be required to keep an officer’s file and a list of duties covering the work of her term of office. These files shall be delivered to her successor at the annual State Convention. Files over five (5) years of age shall be returned to the originator. **The only exceptions to the rule shall be the records of the Treasurer and the Minutes of the Recording Secretary, which shall be kept for seven (7) years.**

**REASON FOR CHANGE:** To keep consistent with changes decided by the Board regarding the Minutes.

President, Vickie reread the proposed change and asked for any discussion. There being none, she called for the vote. **MOTION PASSED**

President Vickie then asked for the drawing of the raffles.

The Silent Auctions brought in $575.00 total.

The three (3) ESA for St. Jude raffles throughout the year have grossed $500.00

The Disaster Fund raffle brought in $114.00.

The 50/50 raffle for our IC Rep brought in over $400.00

The Easter Seals raffles brought in over $200.00

President Vickie Martinez asked for any further announcements. There being none, President Vickie Martinez declared the 70th Annual ESA Colorado State Convention adjourned.

Chaplain, Rebekah Martinez, gave our Benediction.

Lamplighter President, Joyce Fuller directed the Retiring of the Flags.

All joined in the Closing Ritual.

Respectfully submitted

Leslie Stevens

Recording Secretary

2 Enclosures